



DYFFRYN CLYDACH COMMUNITY COUNCIL  
CYNGOR CYMUNED DYFFRYN CLYDACH  
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## MINUTES OF FULL COUNCIL MEETING TUESDAY 4<sup>TH</sup> JULY 2023 AT 6.30PM

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These are Draft Minutes and may be amended at the next meeting of Council in September, when they are reviewed for adoption.

**PRESENT:**

Cllr. J Henton (Chair)	Cllr. N Evans (Vice Chair)
Cllr. T Marvin	Cllr. J Baugh
Cllr. P Jenkins	Cllr. T Kristel
Cllr. K Davies	Cllr. J Griffiths
Cllr. M Richards	Cllr. M Peters
Cllr. G Davies	

**IN ATTENDANCE:** Mrs M Chaplin (Clerk)

**APOLOGIES:** Cllr. K Gilmore

**1. To Receive Apologies for Absence**

Apologies were received from Cllr. K Gilmore.

**2. To Receive any Declarations of Interest**

There were none.

**3. Members of Public in Attendance**

There were none.

**4. To Approve and Sign the Minutes of:**

- Full Council Monthly Meeting held on 13<sup>th</sup> June 2023 and 16<sup>th</sup> May 2023.
- The Extraordinary Meeting held on 20<sup>th</sup> June 2023.

**c. The Halls Committee Meeting held on 28<sup>th</sup> June 2023**

It was proposed, seconded, and RESOLVED to accept the Minutes of the Full Council Meetings held in respect of items a), b), c), and d) as true and correct.

**5. To Receive the Chairs Report**

**a. St Johns Churchyard**

The church is struggling financially with the cost of the upkeep of the grounds. They require about £3000 a year to pay for regular grounds work to be conducted. It was NOTED that volunteers had been helping as often as possible.

ACTION to discuss financial support at the next Finance Committee Meeting.

**b. Heritage Centre**

Discussions were had about the Council taking on the responsibility of the running of the Heritage Centre. CADW and Neath Port Talbot Borough Council would be supplying the funding for works required. RESOLVED that Council were interested but would require further details.

ACTION Cllr. J Henton to investigate it further and the possibility of a meeting being arranged with NPTCBC.

**6. To Receive the Clerks Report**

The Clerk supplied a verbal report on various matters regarding finance. It was RESOLVED to accept recommendations.

The Clerk updated Council on Website issues and it was RESOLVED to engage Eyelid Productions to produce a new Council Website.

RESOLVED that Granny Packs can book the hall for Christmas day. Cllr. T Marvin as a member of the halls committee will open and close the hall.

**7. To Consider applying for Local Places for Nature Grant.**

RESOLVED to apply.

ACTION that the Clerk is to apply for the Grant and arrange an Open Spaces Committee meeting.

**8. Cost of Living Grants for Kids**

RESOLVED the Clerk will advertise the Grant on Facebook and the Website.

**9. Reports from County Borough Members and Representatives from Outside Bodies**

Cllr. M Peters reported that Cllr. J Henton and himself met with the Police Inspector about Antisocial behaviour. Rubbish and broken glass have been reported along with recent fires that have caused damage in the woodlands. Suggested signage to be put up in woodland about no littering or fires allowed. RESOLVED signs to be placed in woodland. It was also discussed the possibility of Youth outreach services coming to the area.

ACTION for the Clerk to investigate what the Youth outreach services can offer.

ACTION Cllr. J Griffiths to produce a poster about litter and fires and send to Clerk for placement onto the website and Facebook.

NOTED planning had been put in for a car park outside the school for about 50 cars with a one-way system in place.

One Voice Wales Representative Cllr. N Evans said that OVW is pushing for all Councils to look at and use The Finance & Governance Toolkit.

#### **10. To receive Reports from Committees:**

##### **a. Personal & Standards Committee**

Nothing to report.

##### **b. Finance Committee**

Nothing to report.

##### **c. Halls Committee**

Discussed the first aid supplies in the hall and the need for all Halls committee members to have DBS's. To consider First Aid courses for the Committee and staff. It was RESOLVED that new locks were needed for the building as so many have been misplaced over the years. CCTV to be moved from the alarm cupboard for security reasons.

ACTION the Clerk is to look at prices and availability of First Aid Course, look at DBS costs and compile a list of required First aid products.

ACTION the Clerks is to source a locksmith to complete the job of changing ALL locks within the community centre.

ACTION the Clerk is to obtain quotes to move the CCVT system.

##### **d. Open Spaces Committee**

Discussed the Best Garden Competition. RESOLVED all Cllrs. will nominate gardens in the area for the Best Garden award. Nominations to be brought to Open Spaces Committee meeting in August.

ACTION Cllr. J Griffiths to design certificates.

Discussed Playpark repairs. The Clerk informed Council that RoSPA are due this month and RESOLVED that the Clerk would obtain quotes for any works needed, Council would Review the quotes in the September Council meeting.

ACTION The Clerk is to obtain three quotes for repair work to the playparks after the RoSPA report is received.

#### **11. To Review and Consider Planning Applications**

None had been received.

#### **12. Matters about Finance and Governance**

a. RESOLVED all payments to be made when possible.

b. RESOLVED to give the Clerk Delegated power to make payments in July and August and to report to Council in September.

c. RESOLVED to give the Clerk Delegated power to pay the councils regular payments.

d. RESOLVED to secure the services of KLG Services for all internal audits as needed.

e. NOTED Forms have been sent to bank to update signatories.

#### **13. To Consider issues raised by members.**

NOTED Anti-social behaviour is a continuing issue.

#### **14. To Consider the Vacancy any expressions of Interest in Councillor Co-option**

RESOLVED to accept S Morgan as a co-opted member of Dyffryn Clydach Community Council.

ACTION the Clerk is to contact S Morgan and arrange a suitable time for them to attend the office and sign their Acceptance of Office.

**15. RESOLVED** that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

**16. Matters Arising from Exempt Items**

There were no matters arising.

**17. To Consider matters relating to Health and Safety**

The Clerk verbally reported to the council.

**18. Clerks report on Correspondence**

1. GCG Community Council – Sharing training. RESOLVED that six Councillors were interested and the Clerk will pass this interest on.
2. Friends of Neath Abbey Ironworks emailed about their wish for the council to consider donating the old mower to them. The correct transparent procedure was discussed. Council RESOLVED the mower needed to be inspected and any issues listed as the mower would go as seen. RESOLVED that after the inspection the mower could be advertised for local constituted groups to apply showing their interest in having the mower donated to them.  
ACTION Cllr. T Marvin is to liaison with the Clerk and Handyman a suitable time for her husband to inspect the mower. The results of this will then be provided to any groups that are interested in being considered for the mower.  
ACTION Once the inspection is complete the Clerk will advertise the chance to apply on the website, Facebook and in Local shops. Any interested parties will need to fill in a form and these will be taken to Council at a later meeting for a decision to be made.

**19. Next meeting Confirmed** – Tuesday 5<sup>th</sup> September 2023. All Agenda items to the Clerk by Thursday 24<sup>th</sup> August 2023.

**Meeting closed 7.15pm**

Signed \_\_\_\_\_

Dated \_\_\_\_\_