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The Members of Dyffryn Clydach Community Council
c/o the Clerk to the Council
Hafan Deg
6 Dulais Close
Aberdulais
Neath Port Talbot
SA10 8HA

14 August 2013

Dear Councillors

Dyffryn Clydach Community Council: Annual Return for the year ended 31 March 2013

As your Appointed Auditors, we are responsible for providing an opinion on whether the information contained in the Council's Annual Return for the year ended 31 March 2013 is in accordance with the Auditor General for Wales' requirements and that no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

We have received a copy of your Annual Return for the year ended 31 March 2013 and have now substantially completed our audit work. In accordance with the Accounts and Audit (Wales) Regulations 2005 (as amended) [the Regulations], we are required to report to you whether there are any significant issues arising which we believe you should consider prior to approval of the Annual Return.

Proposed audit certificate and opinion

There are no issues in respect of which we propose to qualify our audit opinion on the Annual Return for the year ended 31 March 2013. There are no other matters which we wish to draw to the attention of the Council and we have not identified any misstatements in "Section 1 - Accounting statements" that require to be corrected.

Approving the Annual Return

The Responsible Financial Officer is required to certify Section 3 ('Council approval and certification following the audit'), in accordance with Regulation 8B of the Regulations. The Council must then formally approve the Annual Return and the Chair of the meeting at which this is done should sign and date Section 3, in accordance with Regulation 9 of the Regulations. The minute reference should also be inserted.

Once the Annual Return has been approved, it should be sent back to us at the address below, as soon as possible (please send back the original approved document, not a copy). We will then complete the external Audit Certificate in Section 3 and send the Annual Return back to you for publishing – which you are required to do before 30 September 2013.

Yours sincerely

Mazars LLP

Mazars LLP
Appointed Auditors

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Registered by the Institute of Chartered Accountants in England and Wales to carry out audit work.



Section 1 – Accounting statements for:

DYFFRYN UN CLYDACH COMMUNITY COUNCIL

	Year ending			Notes and guidance for compilers			
	31 March 2012 (£)	31 March 2013 (£)					
	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the Council's underlying financial records for the relevant year.						
1. Balances brought forward	93,014	66,506		Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to Line 7 of the previous year.			
2. (+) Annual precept	44,354	44,354		Total amount of precept income received in the year.			
3. (+) Total other receipts	17,639	17,879		Total income or receipts recorded in the cashbook minus the precept. Includes support, discretionary and revenue grants.			
4. (-) Staff costs	29,507	28,986		Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses.			
5. (-) Loan interest/ capital repayments	6002	6002		Total expenditure or payments of capital and interest made during the year on the Council's borrowing (if any).			
6. (-) Total other payments	52,992	23,675		Total expenditure or payments as recorded in the cashbook minus staff costs (Line 4) and loan interest/capital repayments (Line 5).			
7. (=) Balances carried forward	66,506	70,076		Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).			
8. (+) Debtors and stock balances	7366	3670		Income and expenditure accounts only: Enter the value of debts owed to and stock balances held at the year-end.			
9. (+) Total cash and investments	61,793	73,848		All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.			
10. (-) Creditors	2,653	7442		Income and expenditure accounts only: Enter the value of monies owed by the Council (except borrowing) at the year-end.			
11. (=) Balances carried forward	66,506	70,076		Total balances should equal Line 7 above: Enter the total of (8+9-10).			
12. Total fixed assets and long-term assets	30,000 556,134	30,000 571,932		The recorded current book value at 31 March of all fixed assets owned by the Council and any other long-term assets – eg, loans to third parties, other investments to be held for the long term ie, more than 12 months.			
13. Total borrowing	76,434	73,804		The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).			
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The Council acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
		✓			✓		