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Mr D R Shopland
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Neath Port Talbot
SA10 8HA

27 September 2016

our ref: 2016/J3/DYFF04/FINAL

Dial: 023 8088 1737

Email: councilaudits@bdo.co.uk

Dear Mr Shopland

Dyffryn Clydach Community Council - Audit for the year ended 31 March 2016

On behalf of the Auditor General for Wales, we have now completed the above audit. Please find enclosed the following documents;

- Notice of Conclusion of Audit
- Notes regarding the advertisement of the Conclusion of the Audit
- Issues arising from the audit
- Date selection form for 2016/17
- Contact details
- Survey 2015/16
- Annual Return

We will be raising an invoice on behalf of the Auditor General for Wales in accordance with the Public Audit (Wales) Act 2004, at the end of the month.

The enclosed annual return should be presented to the council, now that our audit opinion has been given, and a minute should be made to show that the Annual Return has been approved and accepted by the council. The issues arising report should also be presented to the council and an action plan produced, if required, to indicate how the issues raised will be addressed. The annual return and notice of conclusion of audit should be displayed in a conspicuous place(s) for 14 days as soon as reasonably possible and before the 30 September 2016.

If you have any questions please contact Louise Caplen in the first instance.

Yours sincerely

Mrs Emma Prince
For and on behalf of BDO LLP

Enc.



Accounting statements 2015-16 for:

Name of body:

Insert name: **DYFFRYN CLYDACH COMMUNITY COUNCIL**

	Year ending		Notes and guidance for compilers
	31 March 2015 (£)	31 March 2016 (£)	

Please round all figures to nearest £.
Do not leave any boxes blank and report £0 or nil balances.
All figures must agree to the underlying financial records for the relevant year.

Statement of income and expenditure/receipts and payments

1. Balances brought forward	79,067	92,105	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	44,354	44,354	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	130,675	12,343	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	28,265	25,035	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg termination costs.
5. (-) Loan interest/capital repayments	6,002	6,002	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	127,724	30,596	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	92,105	87,169	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

Statement of balances

8. (+) Debtors and stock balances	23,337	1,520	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.
9. (+) Total cash and investments	69,893	87,798	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	1,125	2,149	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	92,105	87,169	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	585,500	585,500	The original asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	68,183	65,183	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The Body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
			✓			✓	